

## ESSENTIAL REFERENCE PAPER C

***Topics for Scrutiny may be proposed by Members and Officers of East Herts Council, staff of its partner organisations, and by residents of East Hertfordshire.***

***The aim of this form is to secure as much initial information about the issue at an early stage so that a decision as to whether to proceed is based upon sound evidence.***

### SCRUTINY PROPOSAL FORM

**Name of proposer:**

*Please answer the following questions as fully as possible continuing on separate sheet/s if necessary*

**What would you like to suggest for investigation / review by scrutiny?**

**Why would you like this to be reviewed? (Include the main issues/concerns to be considered)**

**What would be the likely benefits and outcomes of carrying out this investigation / review?**

**Relevant witnesses, existing documentation and research/consultation required**

**Estimated resource implications (e.g. research group, one-off report, dedicated meeting etc) to achieve the likely outcome. The outcome must be proportionate to the cost of carrying out the review.**

|   |  |
|---|--|
| <b>Will this investigation / review contribute to one or more of the Council's Strategic Priorities? If so, which (please tick)?</b>  |  |
| Improve the health and wellbeing of our communities   |  |
| Enhance the quality of people's lives   |  |
| Enable a flourishing local economy  |  |
| <b>Will this investigation / review meet one or more of the criteria below? If so, which (please tick)?</b>   |  |
| <b>Public Interest:</b> The issue has been identified as a concern by local people and affects a significant proportion of the local population or disproportionately affects a particular community of place, interest or association. |  |
| <b>Impact (Value):</b> Resolution of the issue will make a significant improvement to the social, economic and environmental wellbeing of residents, or particular community of place, interest or association.                         |  |
| <b>Relevance:</b> The issue is relevant and does not duplicate existing work being undertaken elsewhere   |  |
| <b>Partnership working or external scrutiny:</b> The issue involves moving towards collective action and community leadership   |  |

|   |                |
|---|----------------|
| <b>Would you like to be involved in the investigation / review?</b> |                |
| <b>Yes</b>  | <b>No</b>      |
| <b>Date of request:</b>   | <b>Signed:</b> |

**Please return this form to:**

Scrutiny Officer, East Herts Council, Wallfields, Pegs Lane, Hertford, SG13 8EQ

Email: [scrutiny@eastherts.gov.uk](mailto:scrutiny@eastherts.gov.uk) and copy to [mike.edley@eastherts.gov.uk](mailto:mike.edley@eastherts.gov.uk)